



GLBA Readiness Checklist

(SMB Edition)

10 Controls + Evidence to Keep Ready

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- 1 MFA enforced for admin + cloud account**
Evidence: policy/export
- 2 Least privilege + role-based access**
Evidence: roles list
- 3 Quarterly access reviews**
Evidence: signed review note
- 4 Offboarding within 24 hours**
Evidence: checklist/ticket sample
- 5 Patch compliance tracked**
Evidence: dashboard snapshot
- 6 Vulnerability scanning reviewed**
Evidence: scan summary + remediation tickets
- 7 EDR/MDR coverage confirmed**
Evidence: deployment report
- 8 Backups monitored**
Evidence: backup job report
- 9 Restore test performed**
Evidence: restore test record
- 10 Incident response plan + one tabletop/year**
Evidence: plan + tabletop notes

We prepare clients for audits; we do not certify.

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